

Working with Files

Agiloft offers advanced file management features for many of the standard document types such as [Office](#), [Google Drive](#), and [PDF](#).

Some of these features include:

- [Direct File Edit](#): allows you to open Office files from a field in a record, edit them, and save them back to the field.
- [Document Viewer](#): allows you to view documents directly in your KB, instead of using third-party software like Microsoft Word.
- [Document Templates](#): allow you to generate documents from record fields using a markup language to insert formulas into the document.
- [Adobe Sign](#) and [DocuSign](#) Integrations: allow you to use eSignature to process documents in a contract.
- [File with Versioning Field](#): allows you to set up versioning control and document comparisons.

The topics in this section will help you when making decisions about how to set up a system to achieve optimal document and file management for your user requirements.